



INTRODUCTION

*evaluation
station*

Welcome!

We have developed this Evaluation Station to give organisations running the course easily accessible data about how well the course is working and the difference it is making in women's lives. It is designed to be easy to use, even for those with few technical skills.

There are two packs available:

1. The Fancy Evaluation Pack

This is for all online courses and, where possible, we advise using this for all in-person courses. This pack provides you with Google Forms which automatically update to an online Google Sheet, ensuring all your data is fully accessible online and is seamlessly automated, with minimal effort for facilitators. Because this requires your course participants to complete an online form, either on their own device (phone/tablet/laptop/PC) or on a device provided to them during the session, it may not be the right option where it is unsafe for women to use their own device and don't have access to an alternative device.

2. The Basic Evaluation Pack

For courses where online forms are not suitable, we provide printable forms and use *Google Sheets* for you to add your data to. This is not an automated process and requires some additional work.



Fancy Evaluation Pack

When requested, you will receive an individualised Evaluation Pack for your organisation. This will be permanently valid, although an organisation can request a maximum of two packs per calendar year.

The screenshot shows a Google Form titled 'Somewhereville Women's Aid - Start of course evaluation form'. It includes several text input fields for: 'What date did you start the Own My Life course on?', 'What organisation have you accessed the Own My Life course through?', 'What is your facilitator's name?', 'I feel like I am in control of my life and my future.', and 'I can make sense of my life.'. Each field has a 'Required' label and a 'Your answer' label below it.

Start of Course Evaluation Link

You can then send this link to each course participant during Session 1, where they should be given time to complete the form.

1

The screenshot shows a Google Form titled 'Somewhereville Women's Aid - End of course evaluation form'. It includes several text input fields for: 'What date did you start the Own My Life course on?', 'What organisation have you accessed the Own My Life course through?', 'What is your facilitator's name?', 'Your overall experience of the course', 'I learned a lot through the course.', and 'The course has helped me to understand my life better.'. Each field has a 'Required' label and a 'Your answer' label below it.

End of Course Evaluation Link

You can then send this link to each course participant during Session 12, where they should be given time to complete the form.

2

The screenshot shows a Google Sheet with two columns: 'Start of Course' and 'End of Course'. Each column contains a grid of data points, with each cell featuring a pie chart and a percentage value. The data points represent individual participants' responses at the start and end of the course.

Google Sheets Link

This is a spreadsheet link (operating similarly to Microsoft Excel). The answers from all participants' start and end of course forms will automatically be added to this spreadsheet. The data is displayed with percentages and pie charts.

3



Basic Evaluation Pack

When requested, you will receive an individualised Evaluation Pack for your organisation. This will be permanently valid, although an organisation can request a maximum of two packs per calendar year.

A printable form for the start of the course. It contains a list of statements related to life control, health, family, and community, with a rating scale from 'Definitely' to 'Never' using smiley face icons.

Start of Course Printable PDF

These can be printed out and provided to each participant during Session 1, where they should be given time to complete the form.

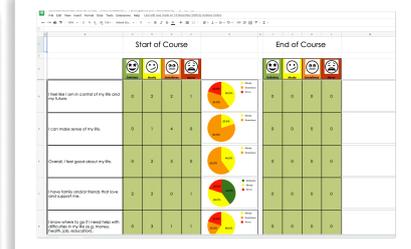
1

A printable form for the end of the course. It contains a list of statements related to life enjoyment, learning, support, and recommendations, with a rating scale from 'Definitely' to 'Never' using smiley face icons.

End of Course Printable PDF

These can be printed out and provided to each participant during Session 12, where they should be given time to complete the form.

2



Google Sheets Link

This is a spreadsheet link (operating similarly to Microsoft Excel). You can input the participants' start and end of course data into the spreadsheet. The data is displayed with percentages and pie charts.

3

